

# Study Abroad Application 2017-2018

## Step by Step: Instructions for Applying to Study Abroad

To submit Study Abroad Applications the School uses an online program, SlideRoom, to electronically gather application documents. This allows students to keep the cost of printing down as well as making it easier for faculty and coordinators to evaluate applications. The application will not be available until after the 2017-2018 Study Abroad Information Session has taken place. Please read the instructions carefully to ensure you do not miss one of the mandatory parts of this application process.

To apply you will need to create a user account for SlideRoom. After your account is created you will need to click on the link, sent via email to you by SlideRoom, in order to activate your account.

After logging into your SlideRoom account please click "Start a New Submission". After clicking "New Submission" a window will pop up with Available Programs. Please make sure you choose "**Study Abroad Application 2017-2018**" and click "Apply Now". Please read the "About the Program" before completing the submission. You must complete the 4 parts of the online process in order to have submitted a finished application.

### The Three Parts of the Application Process

#### *Before Upload Page*

**I. The Application Form:** When you have created your account and begin the application process online, you will find the application form. It is integrated into the submission process and will not allow you to continue until it is completed.

#### *Once at the Upload Page*

**II. USC Academic Transcript:** Applicants must submit a copy of your **Completed Course Summary\*** from OASIS. Please create a PDF of this include it in your pdf.

(\*To get this report, go into your MyUSC, or directly to your OASIS account, and find the link to run the report titled 'Completed Courses Summary', which will likely be in a box on the page labeled 'Course Information'. Let Eric Moore know if you have any questions about this.)

**III. Statement of Intent:** In 500 words or less, please describe why you are interested in studying abroad. If selected, what do you hope to learn from the experience? Please respond in a typed essay, saved as PDFs, and incorporate it into the uploaded application file.

Contact the Programs Coordinator, Eric Moore, with questions: [ericjmoo@usc.edu](mailto:ericjmoo@usc.edu)

# Study Abroad Application 2017-2018

## Step by Step: Instructions for Applying to Study Abroad

### The Three Parts of the Application Process (Cont.)

**Please Note:** Applicant portfolios are no longer needed.

All application files and elements must be combined into a single pdf that will be uploaded during the application process. The application process only allows for 1 (One) file to be uploaded. This file must consist the transcript and the statement of intent. *See File Size note below.*

### Additional Notes

**File Size:** The size limit is **10MB** and limited to a **PDF** file type.

**Fee:** You will also be asked to pay a small fee of \$10 total to submit the application using SlideRoom.

**Page size:** Please use 8.5x11 (Letter) as the paper/page size when creating your PDF.

**Combining Files:** Reminder: you must combine the Transcript and the Statement of Intent into one PDF document. Make sure to label your file with your name: Last Name (family name) first, then first name. Ex: ***Moore\_Eric\_Abroad.pdf***

**To Apply:** Please go to this link to begin the application process through SlideRoom:  
<https://uscarch.slideroom.com/>

Thank you. Please let us know if you have any questions.

Most of your questions can be answered on the Study Abroad section of the School's website:  
<http://arch.usc.edu/programs/study-abroad>

Thank you. Please let us know if you have any additional questions.

**REMEMBER: UNDERGRADUATE STUDY ABROAD APPLICATIONS DUE**  
**Wednesday, November 9, 12 noon**

Contact the Programs Coordinator, Eric Moore, with questions: [ericjmoo@usc.edu](mailto:ericjmoo@usc.edu)