USC SCHOOL OF ARCHITECTURE
TRAVELING FELLOWSHIP GUIDELINES AND PROCEDURES
2013 - 2014

Avi Efraim Gesundheit Traveling Fellowship
The Gesundheit Family/Architectural Guild Graduate Traveling Fellowship
Chase L. Leavitt Traveling Fellowship
George H. Mayr Traveling Fellowship
Jon Adams Jerde Traveling Fellowship
William and Neoma Timme Traveling Fellowship

PURPOSE:
The traveling fellowships for the School of Architecture were established to provide undergraduate and
graduate students opportunities to study abroad to further their studies and research of architecture.

The terms of the different fellowships stipulate the following:

Avi Efraim Gesundheit Traveling Fellowship
The Avi Efraim Gesundheit Traveling Fellowship provides financial support to a third (3rd) year student in
the School of Architecture to travel for research purposes as part of his/her architectural studies. The
endowment remembers and honors the life of Avi Efraim Gesundheit (1978-96), a second generation
Trojan enrolled in the School of Architecture Class of 2001 at the University of Southern California.

The Gesundheit Family/Architectural Guild Graduate Traveling Fellowship
The Gesundheit Family/Architectural Guild Graduate Traveling Fellowship provides financial support to a
graduate student in the USC School of Architecture to travel as part of his/her graduate studies.

Chase L. Leavitt Traveling Fellowship
This fellowship is available to all fifth (5th) and fourth (4th) year undergraduate students at the USC School
of Architecture who are pursuing a Bachelor of Architecture.

George H. Mayr Traveling Fellowship
This fellowship is available to all fifth (5th) and fourth (4th) year undergraduate students at the USC School
of Architecture who are pursuing a Bachelor of Architecture.

Jon Adams Jerde Traveling Fellowship
This fellowship is available to all fifth (5th) and fourth (4th) year undergraduate students at the USC School
of Architecture who are pursuing a Bachelor of Architecture.

William and Neoma Timme Traveling Fellowship
Established by Robert H. Timme, FAIA, FAAR, architect, scholar, and Dean of the USC School of
Architecture from 1996-2005 in recognition of his parents, William and Neoma Timme. This fellowship
provides funds for a student or students of the USC School of Architecture to study gardens and urban
settings. This fellowship is open to both undergraduate and graduate students.
ELIGIBILITY AND RESTRICTIONS
Current students registered in the undergraduate and graduate programs at the USC School of Architecture are eligible to apply.

Traveling fellowship funds are not renewable or deferrable.

Traveling Fellowship funds are currently disbursed as travel support funds and do not impact financial aid. However, the University of Southern California may change the Traveling Fellowship from travel support funds to scholarship funds at any given time requiring the Traveling Fellowship to be disbursed as a scholarship. Scholarship funds are processed through the University of Southern California’s financial aid division and may affect a student’s financial aid package.

QUALIFICATIONS
Final candidates for all of the traveling fellowships listed above are evaluated by the following criteria:
• Outstanding academic record;
• Standing in School of Architecture;
• Feasibility and quality of the proposed research, study, or travel;

APPLICATION REQUIREMENTS
Candidates must complete the following application materials and submit 6 copies to the USC School of Architecture Advancement Office by the deadline.

• Fellowship Application Form
• Statement of Purpose (500 words)
• Project Budget
• Project Timeline
• Curriculum Vitae
• Project Presentation
• Official transcripts

CANDIDATE SELECTION
Applications will be reviewed by a committee appointed by the Dean of the USC School of Architecture and may include the Director of Student Services, the Undergraduate Discipline Head, the Graduate Discipline Head and other faculty as assigned. Finalists will be selected by the committee to move into the final round of the selection process.

The following are some considerations for finalist selection:
• Overall academic record and standing in the School of Architecture;
• The merit of the proposal and the proposed outcomes;
• The adequacy of the candidate’s presentation;
• The necessity of traveling abroad to meet the goals and objectives of the proposal;
• The relationship of the proposal to the candidate’s prior work, preparation and professional or creative goals;
• The clarity of the proposal’s goals and the means by which they will be achieved;

After review of all of the applications the committee will recommend at minimum three (3) finalists and at maximum six (6) finalists for each fellowship. Finalists will be notified by the Advancement Office and informed of the date that they will be presenting to the Juries for awards.

The finalists’ application and project presentation will be sent to the jurors for review prior to their presentation.
JURY FINALIST SELECTION

A jury appointed by the Dean of the School of Architecture will handle selection of the fellowship recipient for each of the fellowships.

Finalists are expected to present a 20-minute presentation regarding their project and why they should be selected to receive the fellowship.

Each of the traveling fellowships has established jurors who serve on the juries for each of the traveling fellowships. They include, but are not limited to:

Avi Efraim Gesundheit Traveling Fellowship
Jaime Gesundheit
Susan Gesundheit
Kenneth Lee
Bob Simonian
Representative(s) from the USC Architectural Guild/School

The Gesundheit Family/Architectural Guild Graduate Traveling Fellowship
Jaime Gesundheit
Susan Gesundheit
Kenneth Lee
Bob Simonian
Representative(s) from the USC Architectural Guild/School

Chase L. Leavitt Traveling Fellowship*
Chase L. Leavitt
Derek Leavitt
Representative(s) from the USC Architectural Guild/School

George H. Mayr Traveling Fellowship*
Representative(s) from the USC Architectural Guild/School

Jon Adams Jerde Traveling Fellowship*
Jon A. Jerde
Janice Jerde
Representative(s) from the USC Architectural Guild/School

William and Neoma Timme Traveling Fellowship
Elizabeth Timme
Katherine Timme
Representative(s) from the USC Architectural Guild/School

*Please note that historically jury members from the Leavitt, Mayr, and Jerde traveling fellowships sit on each other’s juries.
TRAVELING FELLOWSHIP TERMS

Once the fellowship recipient has been selected to receive a traveling fellowship s/he will be required to follow these terms for the fellowship set by the USC School of Architecture and the University of Southern California:

- Recipients will receive traveling fellowship funds based on the final amount that is presented and approved by the jury;
- Travel must be completed within twelve (12) months following the award of the fellowship;
- Recipients are required to complete the travel and travel itineraries as presented to the jury;
- Recipients are required to provide detailed documentation of their travels within three months following the completion of their travel;
- Documentation should include, but is not limited to, photographs, sketches, maps, brochures, digital documents, journals, etc.;
- Recipients must coordinate all travel through the USC School of Architecture business office and are required to follow the rules and policies of the University of Southern California;
- Recipients must submit all receipts demonstrating how funds were spent within sixty (60) days following the completion of their travel.
- In the event that two recipients are selected, the fellowship will be split between them.

TRAVELING FELLOWSHIP UPDATES AND INFORMATION

The USC School of Architecture will maintain all information regarding traveling fellowships on its website located [http://arch.usc.edu/students/fellowships](http://arch.usc.edu/students/fellowships).

Throughout the academic year leading up to the deadline for Traveling Fellowship applications, students will be directed to visit the web to find out more information regarding the Traveling Fellowships including deadlines, updates, finalist selection, and more.

During the first week of the Spring Semester the Advancement Office will host a series of informational meetings for students to discuss the traveling fellowship opportunities. Past recipients may be invited to discuss their experiences and provide advice on submitting applications.
USC SCHOOL OF ARCHITECTURE
2013 – 2014 TRAVELING FELLOWSHIP
DEADLINES AND FINALIST SELECTION

Applications Available: Friday, November 1, 2013

Application Deadline: Wednesday, March 26, 2014 at 5 p.m.

Scholarship Committee Review: Friday, March 28 – Wednesday, April 2, 2014

Traveling Fellowship Finalists Announced: Thursday, April 3, 2014

Jury Presentations: Monday, April 7 – Friday, April 18, 2014

Traveling Fellowship Recipients Announced: Monday, April 21, 2014

For more information regarding the USC School of Architecture Traveling Fellowship opportunities please contact:

Carrie Banasky
Director of Constituent & Alumni Relations
T: 213.821.1845
E: banasky@usc.edu

Jennifer Park
Executive Director of Student Services
T: 213.740.2420
E: jenpark@usc.edu
USC SCHOOL OF ARCHITECTURE
TRAVELING FELLOWSHIP APPLICATION

Avi Efraim Gesundheit Traveling Fellowship
The Gesundheit Family/Architectural Guild Graduate Traveling Fellowship
Chase L. Leavitt Traveling Fellowship
George H. Mayr Traveling Fellowship
Jon Adams Jerde Traveling Fellowship
William and Neoma Timme Traveling Fellowship

Deadline: Wednesday, March 26, 2014 at 5 pm

Please print information clearly. ALL FIELDS ARE REQUIRED FOR CONSIDERATION.

I. General Information

Name:________________________________________ USC ID#________________________
Current Address_______________________________________________________________
City_________________________State__________Zip Code__________________________
Telephone_________________________Email___________________________
Date of Birth______________________
Permanent Address_____________________________________________________________
City_________________________State__________Zip Code__________________________
Current USC School of Architecture Program_____________________________________
Year in Program_________________________Expected Date of Graduation________________

II. Project Summary

I am applying for the following fellowship(s):

☐ Avi Efraim Gesundheit Traveling Fellowship
☐ The Gesundheit Family/Architectural Guild Graduate Traveling Fellowship
☐ Chase L. Leavitt Traveling Fellowship
☐ George H. Mayr Traveling Fellowship
☐ Jon Adams Jerde Traveling Fellowship
☐ William and Neoma Timme Traveling Fellowship
Please list in reverse chronological order your graduate and undergraduate degrees:

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<th>School</th>
<th>Degree</th>
<th>Dates of Attendance</th>
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Please list any honors, prizes, or distinctions you have earned:

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Please list any foreign travel, if any, with dates and purpose:

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Please list previous foreign travel, if any, with dates and purpose:

____________________________________________________________________________________
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Please list traveling fellowships you have been awarded (past and current). Note: Providing complete information for previously received fellowships is a requirement for the present application to be considered.

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<th>Fellowship</th>
<th>Purpose</th>
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III. Attachments

a. □ Curriculum vitae or resume. – 6 copies

b. □ Statement of purpose. *The Statement of Purpose should not exceed 500 words* - 6 copies

c. □ Project Budget. *Please include a project budget outlining major expenses (travel, housing, food, local transportation, research costs, etc.).* – 6 copies

d. □ Project Timeline. *Please include a project timeline including your estimated date of departure, estimated length of stay at your destination(s), and estimated date of return. If your project will require more than one travel destination, please expand the timeline to include all segments of your travel.* – 6 copies

e. □ Project Presentation. *Please include your presentation for the juries of your project.* – 6 copies

f. □ Official University of Southern California Transcripts.

IV. Certification

I certify that the information presented in this application is accurate, complete, and honestly presented. I wrote the Statement of Purpose myself. I also certify that any information submitted on my behalf, including the recommendations, is authentic. I understand that any inaccurate or misleading information, or omission, may be cause for rescission of any fellowship award.

________________________________________
Signature

__________________________
Date

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